



**UNIVERSITY
OF TRIESTE**

**Education and Research Services Division
International Services Branch
International Mobility Office**



Erasmus+

Pre-mobility checklist Erasmus+ Study 2025-2026

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Financial Agreement

- Fill in and sign the **Financial Agreement** within around 45 days of your departure following the instructions we sent you by email.

Please note: If the Financial Agreement has not been signed by both parties, you **cannot start** your mobility period.

Learning Agreement

- You should upload your Learning Agreement to the online Student Academic Services (Esse3) **no later than 30 days before departure**.
- Once your Learning Agreement has been digitally signed by your mobility coordinator, you must send the signed pdf to your host institution for them to sign. (*The Online Learning Agreement – OLA has been not yet adopted by all European institutions. Therefore, as a transitional measure, UniTS still sends the pdf version*).
- Once the Learning Agreement has also been signed by the host institution (and in any case **no later than 1 month** after it was signed digitally by the UniTS mobility coordinator), you must upload the completed document to Esse3.

You can find instructions for filling in your Learning Agreement and uploading it to Esse3 on the following page: https://sites.units.it/internationalia/en/erasmusplus-out/?file=stu_studio.html.

PLEASE NOTE: UniTS will only recognise exams that:

- have been included in your Learning Agreement and approved in accordance with the instructions provided;
- have been included in your study programme (unless otherwise specified).

Note: type-D courses (free-choice subjects) and extra-credit courses that have been approved in your *Learning Agreement* can be recognised even if they are not included in your study programme (see Guidelines for filling in your Learning Agreement).

Study programme and University fees

- **Enrol for academic year 2025-2026** by paying your first instalment before departure. You must be up to date with all tuition fees for the entirety of your mobility period.
- **Submit your study programme** following the instructions and within the deadlines detailed on the following page: <https://portale.units.it/en/study/student-career/study-plan-and-profit-exams>.
Please note: the Learning Agreement is not a substitute for your study programme, with the exception of type-D courses (free-choice subjects). See the instructions for filling in your Learning Agreement.
- If you want make changes to the study programme created for 2025-2026 or take some exams earlier than planned, i.e., this academic year rather than in subsequent years of your course, contact the Student Academic Services: <https://portale.units.it/en/study/contacts/students-career>.

Important information

- Make sure you check whether you have to do anything before leaving with your host institution. It is important that you follow both the procedures at UniTS and at your host institution.

OLS (Online Language Support)

OLS is the language learning platform designed by the European Commission for Erasmus+ mobility participants. It is not a requirement, but it is a tool that you can use to your advantage.

Thanks to OLS you can test your language level and follow a personalised course to improve your language skills.

Sign up to the EU Academy platform via the following link:

<https://academy.europa.eu/local/euacademy/pages/course/community-overview.php?title=learn-a-new-language>

Register with your institutional email, log in and type 'Placement test' in the search bar at the top of the page.

To read the FAQs, scroll to the bottom of the EU Academy page and click on 'Help centre'. Then, select 'OLS assistance'.